

wedding planning checklist

18 - 12 MONTHS BEFORE

- ☐ Celebrate the beginning of this new life season!
- ☐ Consider what time of year you want to hold your event
- ☐ Discuss your budget
- ☐ Research & tour venue/s
- ☐ Research vendors
- ☐ Start an inspiration board
- ☐ _____

12 MONTHS BEFORE

- ☐ Book venue/s
- ☐ 'Propose' to your wedding party
- ☐ Draft guestlist, request addresses & emails
- ☐ Book vendors :
 - ☐ photographer
 - ☐ videographer
 - ☐ planner
 - ☐ florist / stylist
 - ☐ celebrant
 - ☐ catering
 - ☐ day of co-ordinator
 - ☐ entertainment
- ☐ Request your vendors preferred suppliers lists
- ☐ Research graphic designer / stationery
- ☐ Meet with beauty therapist to plan regimen timeline & desired outcomes
- ☐ Research event garments & book try-on appointments
- ☐ Research hair / makeup artists
- ☐ _____

9 MONTHS BEFORE

- ☐ Research post-wedding holiday
- ☐ Choose & order garments {including for wedding party}
- ☐ Meet with jeweller to discuss wedding jewellery ; order jewellery and accessories
- ☐ Meet with stylist to discuss creative vision & design event
- ☐ Meet with florist to discuss seasonal availability & items required
- ☐ Meet with caterer to design menu {including cake design}
- ☐ Book graphic designer / stationer, meet to discuss design & items required
- ☐ _____

6 MONTHS BEFORE

- ☐ Send out invites
- ☐ Assess how budget is going
- ☐ Book post-wedding holiday
- ☐ Meet with celebrant to design ceremony & confirm legal responsibilities {NOIM etc}
- ☐ Consider meeting with counsellor / therapist for personal development & relationship strengthening
- ☐ Buy shoes {Plenty of time to wear them in!}
- ☐ Date night, where wedding talk is minimal to none!
- ☐ Research & order favours
- ☐ Research day of transport vehicles
- ☐ Schedule hair / makup trials
- ☐ _____

4-5 MONTHS BEFORE

- ☐ Research live-streaming for ceremony
- ☐ Buy event underwear!
- ☐ Book day of transport vehicles
- ☐ Book cake tasting, confirm flavours & design
- ☐ Meet with day of co-ordinator to discuss and design day of timeline
- ☐ Book final garment fittings / alterations
- ☐ _____

2 MONTHS BEFORE

- ☐ Organize for your families to get together
- ☐ Organize wedding party dinner so everyone can meet
- ☐ Complete NOIM
- ☐ Contact any late RSVPs
- ☐ Compile family photo lists for photographer and day of co-ordinator
- ☐ Finalize seating plan
- ☐ Consider wet-weather back-up plan
- ☐ Confirm song list with entertainment
- ☐ Tasting with caterer - date night again!
- ☐ Book day after recovery brunch
- ☐ Pick up garments
- ☐ _____

1 MONTH BEFORE

- ☐ Pre-wedding celebrations
- ☐ Recover from pre-wedding celebrations
- ☐ Confirm guest numbers with venue/s, caterer & baker
- ☐ Write vows and speeches
- ☐ Pick up jewellery
- ☐ Confirm final details with vendors & make final payments
- ☐ Double check all reservations
- ☐ _____

2 WEEKS BEFORE

- ☐ Share contact info & day of timeline with vendors, wedding party
- ☐ Confirm day of itinerary, including transport allocations for couple, wedding party and family
- ☐ Final hair cuts & beauty regimen appointments
- ☐ Draft packing list for post-wedding holiday
- ☐ _____

1 WEEK BEFORE

- ☐ Confirm any weather related back-up plans
- ☐ Date night - to celebrate all you've achieved, and what's still ahead!
- ☐ Assemble day of emergency kit
- ☐ _____

WEEK OF

- ☐ Manicure / pedicure / tan / etc
- ☐ Wrap any wedding party / family gifts
- ☐ Assemble favours
- ☐ Rehearsal & final hand-over to venue/s {place cards, signage, seating chart, wishing well, sparklers, etc}
- ☐ Locate & gather all garments & jewellery
- ☐ Pack for post-wedding holiday & confirm bookings
- ☐ Confirm timeline with day of co-ordinator
- ☐ _____

POST-WEDDING

- ☐ Have garments cleaned
- ☐ Dry or preserve personal flowers
- ☐ Open gifts & keep list for thank-yous
- ☐ Send thank-you email {or write thank-you notes}
- ☐ Order wedding album through photographer
- ☐ Share photos with vendors & tag them on social media
- ☐ Review vendors on Google & social media
- ☐ _____



Planning a wedding can be such a thrill, but also quite a balancing act. Dreaming, planning, vendor management, honouring relationships & family dynamics, contingencies, and keeping the budget in check, all while living your normal life? If it feels like a lot ... that's because it is!

Having trouble, or wanting an extra hand for any of the items listed? We're here to support and celebrate you, every step of the way.

www.ohhellopetal.com.au/contact